

## **Careers Information As informed by Gatsby Benchmarks**

The aim of Careers Education at Oaktree School is to inform our pupils about their future employment opportunities and also prepare them with the skills necessary to gain entry into their chosen field.

All pupils, whatever their needs or background will know the pathways open to them to fulfil their potential.

### **Stable careers programme**

Oaktree School has an embedded programme of career education and guidance that is regularly shared with students through the career plan meetings.

Parents are kept updated through the website, letters and coffee mornings. Teachers are involved with the provision through the curriculum and regularly share information.

The programme includes:

- Work and life skills lessons
- Vocational curriculum
- Visits to Apprenticeship and jobs fairs.
- 1:1 meeting with Enfield Career Advisor
- Workshops with Local employers
- Work experience
- Parent coffee mornings
- Volunteer Week
- College Open Days
- 1:1 support from the school Job Coach

### **Learning from Career and Labour Market information**

Oaktree students will be offered advice and guidance to help them plan for their future. They will be encouraged to take responsibility for their own decisions after meeting with the school's Careers Lead, Job Coach and several external advisors from the Enfield Career Service. Pupils will be informed on the local labour market, so they can assess the impact of their further studies or work choices in line with current and projected employment trends.

### **Addressing the needs of each student**

We understand that students have different career guidance needs at different stages and for this reason our guidance is personalised. Pupils are encouraged to think about their career Pathways and given support to discover pathways and opportunities via discussion with peers and online research in preparation for a discussion with the School's Career Lead/Job Coach to identify their career goals. Pupils are supported to identifying their skills, strengths and experiences and to produce their CV and covering letter. Pupils are encouraged to use critical thinking and their research skills, to understand the link between their chosen Pathways, their skillset and different job roles. We actively seek to inspire and motivate pupils to identify the skills they currently possess, the importance of

continuous personal development and how their skills and experience can be transferred from one career path to another.

### **Linking curriculum learning to careers**

Oaktree's career guidance is embedded in our daily teaching and learning. This allows students to ask relevant questions when they arise, always link to the correct context. The curriculum will give pupils the opportunity to see how the subjects they are thinking of choosing or are currently studying can lead to many different career's pathways. Thus, raising their aspirations and motivating them to do well in their studies, to set them on their chosen career path. Pupils will attend interactive workshops and careers fairs to encourage further discussions with parents/carers, teachers, Careers Lead, Job Coach and the Enfield Careers Advisor.

### **Encounters with employers and employees**

At Oaktree School we have a programme of work experience available for our Sixth Form. They will also join Year 9 pupils in workshops led by National Career Service and Department of Working Pensions on the following:

- Raising Aspirations
- Managing Expectations
- Identifying possible career paths through curriculum subjects
- Interview preparation and experience
- Introductions to a particular industry or employment sector
- Motivational speakers
- Apprenticeship 'know-how' Pupils will attend many career fairs and events within our school and borough led events, introducing schools/colleges to employers, industry sector leads, ex-apprentices and guest speakers, who provide inspirational speakers and interactive opportunities for students to get the insider information from an employers' view point. These events expose pupils to professionals from a range of different industry sectors, giving them the opportunity to learn about the industry, employer's expectations and ask questions about the world of work, so inspire young people to raise their aspirations and future career goals.

### **Experiences of workplaces**

At Oaktree School we have a tailored programme of work experience available for our Sixth Form. Pupils have the opportunity to gain their first experience of the work place, understanding the world of work, what they can expect and what is expected of them in the world of work. Encounters with further and higher education Pupils will be supported and guided during all the process of applying to further education. Career Lead/Job Coach will offer advice to pupils to plan ahead at every stage of the application process to further education or apprenticeships. The Career Lead/Job Coach will complete the pupils' application with them after providing pupils with the right information and advice about progression to the next stage as well as links to our local Colleges and their up to date courses available.

## **Personal Guidance**

Each Pupil from Year 9 at Oaktree School has a personal career plan. This plan is reviewed and updated monthly and contain all the actions that the school and the pupils will carry out during each academic year.