



Oaktree School Remote Learning Offer

January 2021 (revised)

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

- Teachers will advise students on how to access Google Meet and provide appropriate online work for all students
- Teachers will send home paper based work in line with the school curriculum offer.
- Teachers are provided with a list of self-isolating students.
- Wherever possible, teachers share classroom lessons using Google Meet.
- Teachers set homework/classwork on their class's google classroom in the usual way.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, Physical Education and Food Technology will be incorporated into online classrooms using Google Classrooms and Google Meet. There will be a greater focus on student wellbeing.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 2	<ul style="list-style-type: none">• Self-isolating classes will have 2 lessons of 45 minutes duration each on Google Meet every day and will also have appropriate classwork and homework set each day.
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	<ul style="list-style-type: none"> • Wherever possible, teachers deliver lessons to the self-isolating class using Google Meet • If teachers are unable to deliver a lesson using Google Meet, teachers will provide work which will be set on Google Classroom • Teachers set homework on Google classroom in the usual way. • Teachers will send work home in hard copy where students do not have access to a computer/ laptop/appropriate device/network access. This will be sent by post. Teaching staff will follow up by email or phone to confirm receipt of posted work and that the set work has been completed
Key Stage 3 and 4 and 5	<ul style="list-style-type: none"> • Self-isolating classes will have 2 lessons of 45 minutes duration each on Google Meet every day and will also have appropriate classwork and homework set each day. • Wherever possible, teachers deliver lessons to the self-isolating class using Google Meet • If teachers are unable to deliver a lesson using Google Meet, teachers will provide work which will be set on Google Classroom • Teachers set homework on Google classroom in the usual way. • Teachers will send work home in hard copy where students do not have access to a computer/laptop/appropriate device/network access. This will be sent by post. Teaching staff will follow up by email or phone to confirm receipt of posted work and that the set work has been completed

Accessing remote education

How will my child access any online remote education you are providing?

Students will access remote learning through their Google classroom session. Your child has already been issued with a Google username and password, which must not be shared with any other individual. If you are unsure as to how to access Google classrooms, in the first instance speak to your class teacher. All online lessons and school classwork will be delivered through Google classrooms. If you do not have an appropriate device with which to access Google classrooms please contact the teacher and the school will attempt to address the issue and support your child accessing Google classroom/Meet.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Please contact the school if you are unable to consistently connect to Google Classrooms and Google Meet for any reason, including a lack of an appropriate device or insufficient Internet access.
- Please see the school's website for more details as to the loan arrangements and the written agreement for such loans with the school (all equipment loaned from the school will require a parent/carers to sign the agreement)
- Student work will be on the whole completed online. There should be no need to print out work. Where resources need to be printed this will be sent in advance of the lessons by teaching staff.
- If parents/carers are unable to access Google Classroom and/or Google Classroom can you in the first instance contact your child's classroom teacher to ensure that your child will be able to complete the classwork that has been set.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- 2 x live teaching through Google Classroom and Google Meet (online lessons), online quizzes, online drawing tools and online books. Peer working.
- Access to Mathletics and Mathseeds to support numeracy, Reading Eggs and Eggspress to support literacy.
- If your child is struggling with access then they will be supported through: printed paper packs produced by teachers (e.g. workbooks, worksheets), textbooks and reading books pupils have at home

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Students should be available for both sessions of Google Meet and should aim to complete their classwork and homework by the teacher set due date. If they are not able to complete the work this should be communicated to the class teacher via email or through Google Classroom. Teachers will give feedback via Google Classroom or email to the parent/carer. If students are not attending the Google Meet session then an LSA will ring the parent to ascertain what the issues may be that are preventing the students from accessing the session.

Students should be appropriately dressed (not still in night clothes for example) and if needs be, supported by a parent or appropriate member of the household (an older sibling or close relative who is part of the household for example).

Parents/carers should book separate sessions with teachers if they need to discuss matters not related to the lesson.

Parents/carers should check with teachers if it is acceptable for the student's sibling to be able to join the lesson (the school will generally be sympathetic to other siblings joining but they will be subject to the school's rules concerning behaviour and safeguarding. This can be found [here](#) and [here](#)).

For parents/carers whose children do not have access to Google Classroom work that is posted home should be completed and to be returned to school within 7 days of receipt. Parents will be emailed or phoned as to how their child is progressing when the completed work has been received and marked.

Google Meet sessions should not be recorded without the express permission of the Headteacher. The school will not record Google Meet sessions.

Parents/carers will need to ensure that their child will need to comply with the school's behaviour policy, e-safety policy, child protection policy (safeguarding policy) and general data protection policy.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

The LSA/teacher will phone home if a student misses either or all of that day's Google Meet session or if classwork is not being completed. This is to ascertain why the student is not attending and/or not completing their assigned classwork. This is a supportive call as we understand the challenges that come with working with your child at home.

Where engagement with the school continues to be an issue Loraine, our family worker and one of our designated safeguarding leads, will contact the parent/carer to see if more support can be offered by the school.

If after working with Loraine engagement continues to be an issue either the Headteacher or Deputy Headteacher will contact the parent/carer to discuss any concerns.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. Our approach to feeding back on pupil work is as follows:

A number of approaches to assessment will be taken; including formative assessment, (Formative assessment, also known as assessment for learning, is a method of assessing pupils while learning is happening rather than at the end of a topic or sequence of lessons (summative assessment)).

Formative assessment can be conducted through a variety of methods, such as targeted questioning, exit questions and recap starter activities, or peer and self-assessment that promotes reflection and the sharing of knowledge.

It is integrated and ongoing, moving away from marks, grades and levels. A key principle of this style of assessment is that, in evaluating the comprehension levels and learning needs of students, teachers can amend and tailor their approach in future.)

Quizzes, Whole class feedback during the lesson, individual feedback (sometimes in 'Google Meet breakout rooms) and some written feedback of assigned classwork

Students will receive feedback throughout the week.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

We will agree times for google Meet sessions that work with groups of parents each day.

We will tailor some of the work so that practical activities with a targeted outcome (cooking with a literacy or numeracy element for example).

We will regularly contact parents/carers (not necessarily everyday but as often as is practicable for parents during the week).

We will agree times to contact you that work best for each parent/carer where possible.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Teachers will advise students on how to access Google Meet and provide appropriate online work for all students

Teachers will send home paper based work in line with the curriculum

Teachers are provided with a list of self-isolating students.

Wherever possible, teachers share classroom lessons using Google Meet.

Teachers set homework/classwork on their class's google classroom in the usual way.

Students who are isolating receive their classwork on Google Classroom (unless they do not have a computing device) to share with quarantining students. Students self-isolating will join in with Google classroom as part of one blended lesson happening during the day.

Students without Internet access will have classwork posted/emailed to parents/carers during the week

Policies that need to be complied with when accessing the school network/Google Classroom/Google Meet/Google Email/Google Drive.

Child Protection Policy:

<https://www.oaktree.enfield.sch.uk/attachments/download.asp?file=2722&type=pdf>

Behaviour Policy:

<https://www.oaktree.enfield.sch.uk/attachments/download.asp?file=2704&type=pdf>

Data Protection Policy:

<https://www.oaktree.enfield.sch.uk/attachments/download.asp?file=12&type=pdf>

E-Safety Policy:

<https://www.oaktree.enfield.sch.uk/attachments/download.asp?file=298&type=pdf>