


<p>GOVERNING BODY OF OAKTREE SCHOOL</p> <p>Chase Side London N14 4HN</p> <p>Telephone No 020 8440 4891</p>	
---	---

**21 September 2023
MINUTES**

MEMBERS

Position	Name	Date of Appointment	End of Term of Office
LA Governor	Alex Bussandri (Chair)	08.06.2021	07.06.2025
Parent Governors (3)	Gerard Myers	04.02.2020	03.02.2024
	Khilna Gudhka	13.07.2021	12.07.2025
	Pete Goldring	23.05.2023	22.05.2027
Staff Governor	Zee Osmanli	22.07.2021	21.07.2025
Co-opted Governors (6)	Sarah Bocas	03.07.2021	02.07.2025
	Sam Clydesdale (Vice Chair)	12.09.2023	11.09.2027
	Furishia Ikhlef	08.02.2023	07.02.2027
	Brenda Kershaw	14.11.2021	13.11.2025
	Louis Wells	14.11.2021	13.11.2025
	Nicola Monk	04.07.2023	03.07.2027
Headteacher	Russell Davey	01.08.2020	n/a

*denotes absence

Also attended:

Alice McLellan, Minute and Advisory Clerk

1. **APOLOGIES FOR ABSENCE**

NOTED that all Governors were in attendance.

2. **DECLARATION OF INTEREST, PECUNIARY OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA**

Governors were given the opportunity to declare any interest relating to items on the agenda. No such declarations were made.

3. **ELECTION OF CHAIR AND VICE-CHAIR**

(a) Term of Office

RESOLVED that the term of office for Chair and Vice-Chair is one year.

(b) Chair

RESOLVED that Alex Bussandri and Sarah Bocas be Co-Chairs of the Governing Body. Governor Support Service would provide advice around Co-Chairs being signatories.

(c) Election of Vice-Chair

RESOLVED that Sam Clydesdale be the Vice-Chair of the Governing Body.

4. **MEMBERSHIP AND CONSTITUTION**

NOTED that there were no membership changes.

5. **HEADTEACHER RESIGNATION**

Russell Davey and Luis Wells left the meeting.

NOTED that Russell Davey, Headteacher had handed in his resignation.

REPORTED that;

(a) Alex Bussandri, Sarah Bocas and Sam Clydesdale had met with the Local Authority (LA) and the new School Improvement Officer would provide support throughout the recruitment process. The school had been advised to advertise the role using the gold package which would reach a wider audience.

(b) as the Headteacher would continue at the school until Easter, the job advert would go live before half term and would close on 30 October. Interviews would take place over two days during the week commencing 20 November; tasks would be set on the first day and successful candidates would be interviewed on the second day. Following the interviews, a recruitment panel would make the final decision which would be ratified by the Governing Body.

(c) in response to a question it was not unusual to recruit for a Headteacher mid-year, and there was sufficient time to allow for notice periods. There were many aspects of the school that would be attractive to applicants. It was important that the right candidate was chosen therefore an interim Headteacher would be considered if necessary.

(d) in response to a **QUESTION**, staff and parents were disappointed that the Headteacher was leaving, there had been great improvements within the school over the past few years and the Headteacher had strengthened the senior leadership team. Governors recognised the work that the Headteacher had put into progressing the new build and he had valuable contacts in the LA. A Governor asked a **QUESTION** regarding whether the school should consider a consultant to support the new Headteacher with the new build. A consultant could be considered but there had been further progress made with the new build; the LA had agreed the budget and changes had been made to the original plans. The Department for Education had commissioned a net capacity assessment which was expected to confirm the need for expansion due to high pupil numbers.

RESOLVED that;

- (e) Alex Bussandri, Sarah Bocas and Sam Clydesdale would review applications and create a shortlist.
- (f) the recruitment panel would be put together in October and should include five governors; Alex Bussandri, Sarah Bocas and Sam Clydesdale, and two other governors who were not members of staff.

6. **DATES OF FUTURE MEETINGS**

NOTED the date of the next meeting was 17 October 2023.

7. **ITEMS TO REMAIN CONFIDENTIAL**

RESOLVED that none of the above be considered confidential.